



NEW YORK CITY DEPARTMENT OF CORRECTION
Cynthia Brann, Commissioner

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Derrick D. Cephas, Chair
NYC Board of Correction
1 Centre Street, Room 2213
New York, NY 10007

Dear Mr. Cephas:

In keeping with our goal to encourage and facilitate inmate visits with family members and friends, the Department is once again requesting that visits for Thanksgiving Day (November 22nd) be conducted on a day schedule rather than an evening schedule. This request constitutes a variance from Minimum Standard 1-09(c)(1)(i), which requires that the Department provide at least two evening visits on Monday through Friday.

The Department believes that this one-day modification to the visit schedule, which has been approved for many years, will enhance the opportunity for visitors to visit inmates during this holiday while also benefiting the staff members who work the visit posts.

Thank you for your consideration of this request.

Sincerely,

Cynthia Brann

cc: Martha King, Executive Director